

**AGENDA
CITY OF LINDSTRÖM
PARK COMMISSION
Monday, September 9, 2019
6:00 P.M.**

CALL TO ORDER/PLEDGE:

CALL OF ROLL:

CONSIDERATION OF AGENDA:

Additions/Deletions:

CONSIDERATION OF MINUTES:

1. Minutes of the August 3, 2019, meeting (pgs. 2-3)

BUSINESS:

1. Park Bench in Honorarium, Robert Dorner (pgs. 4)
2. Polka Fest (pgs. 5)
3. Harmony in the Park Follow Up (pg. 6)
4. Allemansrätt Park (pgs. 7-13)
5. Spring Swing (pgs. 14)
6. KiChiSaga Park / Karl Oskar House (pg. 15)
7. Student Report (verbal)
8. Park Department Report (pg. 16)
9. County Park Report (pgs. Nothing for us)
10. Financials (pg. 17)

OTHER DISCUSSION/MISC:

Mevissen Family Correspondence (pgs. 18)

ADJOURNMENT:

**MEETING MINUTES
CITY OF LINDSTRÖM
PARK COMMISSION
Monday, August 5, 2019
6:00 P.M.**

CALL TO ORDER/PLEDGE: The meeting was called to order by Chair Johnson at 6:00 p.m.

CALL OF ROLL:

Members Present: Rusty Johnson, Shari Bachman, Pam Schultz, Matt Rein, John Renaker, Clio Johnson, Ian Dudley

Members Absent:

Also Present: Council Liaison Bill Schlumbohm Sr., John Olinger, Bill Straub, David Waldoch

CONSIDERATION OF AGENDA:

Additions/Deletions: Rein added Bog cutting machine, **Motion by Rein, second by Bachman, to approve the Agenda as presented. Motion passed 7-0.**

CONSIDERATION OF MINUTES:

Motion by Bachman, second by Rein, Bachman corrected the minutes to read the Allemansrätt Park Checklist would be amended, not all of them. **to approve the minutes as amended. Motion passed 7-0.**

BUSINESS:

1. C Johnson asked to move the **Student Report** to the first item because she needs to leave early. Johnson reported she has used the Oak Street access throughout the summer and so far no problems. She mentioned she has been to Allemansrätt Park but it is too buggy.
2. **Polka Fest**-Olinger reviewed the request from Winter Blast to change the dates. The Commission agreed to align the event with the Winter Blast dates. The Winter Blast also inquired if the commission would relinquish the event and allow it to move to the Uncommon Loon. The Commission stated they have taken much time and effort to create the event, incorporated a partner that has a large investment in the event and that they would not consider relinquishing the event.
3. **Harmony in the Park** – Johnson reviewed the numbers for the year. We are averaging over 900 attendees per event. This is the record year. Wednesday, August 7th is the final event. The night

will include the Lion's Corn Feed, Night to Unite, Chisago Lakes Camera Club event and the Rockin' Hollywoods.

4. **Allemansrätt Park** – Bachman noted she and Straub located the Bull Lake sign a little further up the driveway. Straub will install the sign soon. Prairie Restoration will remove buckthorn and spray this fall. Jeff Lindeman and the EFree Youth have installed the bridge. The bridge needs a few more boards and a railing. Great River Greening is hosting a Tree Planting Event on September 14. Please sign up because they do not take walk ins. We are still waiting for the “Non-Motorized Lake” signs. Friends Of Allemansrätt meeting is August 27 and the Nature Party is September 22.
5. **KiChiSaga Park / Karl Oskar House** – Nothing new.
6. **Park Department Report** –Straub stated he graveled inside and organized the pole barn at Anderson Peninsula. He repaired the dock at Bull Lake. The Commission needs to replace the tarp at the band shell. The Efree kids did a great job spreading chips at the playgrounds. The ditch was cleaned and the stumps removed at Pumphouse Park. The Commission told Bill to pass along to the Staff that the parks and downtown look great.
7. **County Park Report** – No report.
8. **Financials** – Information only.
9. Bog Cutter – Olinger stated a County Commissioner asked if they could dispose of debris along the shore of Allemansratt Park if they contracted with a bog cutter. The Commission discussed the request and **Bachman moved to deny the request to place bog material on the shore of Allemansratt Park, seconded by Schultz**, discussion if there were a location where no one could see it, **Motion carried, 6 to 1**

ADJOURNMENT: The meeting adjourned at 6:45 p.m.

Respectfully submitted,

John Olinger,
City Administrator

STAFF REPORT

MEETING DATE: September 9, 2019

SUBMITTED BY: Park Board Chair Johnson

ITEM: Park Bench in Honorarium, Robert Dorner.

Mrs. Pam Dorner's Father-in-law recently passed away and they would like to donate a park bench in his honor. The City recently adopted a Statue and Monument Policy to address the number of requests we have to honor a loved one. The City has various bench standards depending on the location; downtown, trails, parks or Allemansrätt Park.

Olinda Trail Bench



Downtown Bench



Allemansrätt Park Bench



Each bench has a different cost from \$2,000 for a downtown bench to \$100-\$150 for an Allemansrätt Bench. The donor is responsible for all costs of the bench and the concrete the bench is mounted to.

ACTION TO BE CONSIDERED:

STAFF REPORT

MEETING DATE: September 9, 2019
SUBMITTED BY: Park Board Chair Johnson
ITEM: Polka Fest/Winter Blast

Here is a letter from the Winter Blast Chair.

Hi John,

We had our Winter Blast planning meeting on Thursday and have locked in on Feb 14-16, 2020. With the new events we are planning this year, we would like to switch the Polka Dance from Saturday evening to Friday as we feel this will better line up with the day time events.

That said, do you see this as a problem? I have not reached out to Marty yet as I was waiting for details on dates and events...now that we have this, I will contact him quickly to confirm.

We talked about the issues/concerns about moving this great event to another location and after sharing your input, we felt for this year, it was best to leave it as it is for location, but just switch it to Friday....and yes, that is Valentines Day, which we feel will help the event even more! Our committee is willing to help if we can on organizing if needed...just let us know!

Please advise quickly if you have any concerns about Friday instead of Saturday.

Marlys

Marlys Dunne, MBA CMA
11405 Interlachen Road
Chisago City, MN 55013

The Celebration of the Lakes Committee is now dubbed the Winter Blast Committee. They are asking if the city would move the Polka Fest to Friday night.

ACTION TO BE CONSIDERED: Discussion and response

STAFF REPORT

MEETING DATE: **September 9, 2019**

SUBMITTED BY: **Park Board Chair Johnson**

ITEM: **Harmony in the Park**

Record setting year, any comments?

Date	Band	Person Count	Animal Count
5-Jun	White Sidewalls	1104	7
12-Jun	World According to Garth	970	12
19-Jun	Buddy Holly & the Winter Dance Party	1010	9
26-Jun	Darlene & the Boys		
3-Jul	Lindley Creek	831	10
10-Jul	The Dweebs	1217	20
17-Jul	Monroe Crossing	822	3
24-Jul	Ponzi Scheme Band	549	6
31-Jul	Remembering the King	844	10
7-Aug	Rockin' Hollywoods		
	Average	918.375	9.625
	Max		
	Min		

ACTION TO BE CONSIDERED: No action.

STAFF REPORT

MEETING DATE: September 9, 2019
SUBMITTED BY: Commissioner Bachman
ITEM: Allemansrätt Park

Volunteer Restoration Events

Reforestation of Allemansrätt Park



50 volunteers are needed to plant trees in Allemansrätt Wilderness Park.

Sat, September 14

[Allemansrätt Wilderness Park](#)

Lindström

Bull Lake – I have included a copy of the minutes from a meeting August 30 with the City Engineer, City Public Works Director, Craig Wills the local DNR Hydrologist, myself. We are looking at a timber bridge for a total cost of \$300,000 for both.

MSA Meeting Minutes

Date: Friday, August 30, 2019
Time: 9:30 AM
Project: Allemansratt Pedestrian Bridges
Location: Lindstrom City Hall, 13292 Sylvan Ave, Lindstrom, MN 55045

1. INTRODUCTIONs

A. Attendees: John Olinger (Lindstrom), Matt Fraley (Lindstrom), Craig Wills (DNR), Jon Herdegen (MSA)

2. REVIEW CONCEPTUAL ALIGNMENT AND PROFILES

A. North Span – Stringer Type

- a. Water elevation (2/12/19) is 897'.
- b. Open Water Span: 25 feet
- c. Ordinary High Water Span: 145feet (100 feet with minor, less than 6 inches) fill
- d. Base Flood Span: 218

B. South Span – Glulam Type

- a. Water elevation (2/12/19) is 897'.
- b. Open Water Span: 50 feet
- c. Ordinary High Water Span: 116feet
- d. Base Flood Span: 133

C. No bridge proposed on west side by dock installed by previous owner

3. CITY GOALS AND OBJECTIVES

- A. Maintain a wilderness park
- B. Provide trail loop around the lake
- C. Provide access for canoes/kayaks
- D. Minimal maintenance
- E. Mitigate excess costs

4. DNR COMMENTS

- A. The project will require a Public Water's Work Permit (DNR), Wetland Conservation Act (WCA) Permit (BSWR)
- B. Provide 3-foot clearance between OWL and bridge (903). May consider less if there is a significant obstacle.
- C. The less fill place below the OHW, the better.
- D. Consider constructing canoe portage when times when water is high and bridge is impassable.
- E. DNR (Craig) will look around for some funding options that might be available.
- F. One (1) acre of fill below the OHW will require an Environmental Assessment Worksheet (EAW)

5. REVIEW TIMBER BRIDGE/BOARDWALK COSTS

A. MSA solicited a budgetary quote from a timber bridge manufacturer. Span and abutment cost include design, materials, fabrication and delivery. Boardwalk costs assumed proportionate to stringer span. Installation approximated as equal to material costs. Costs include 30% overhead and contingencies.

Preconstruction Meeting Agenda

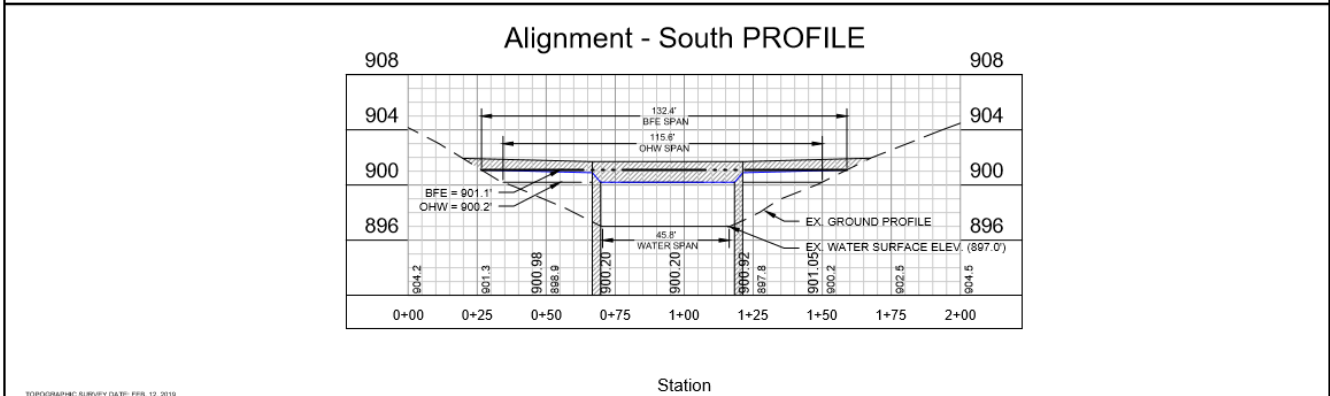
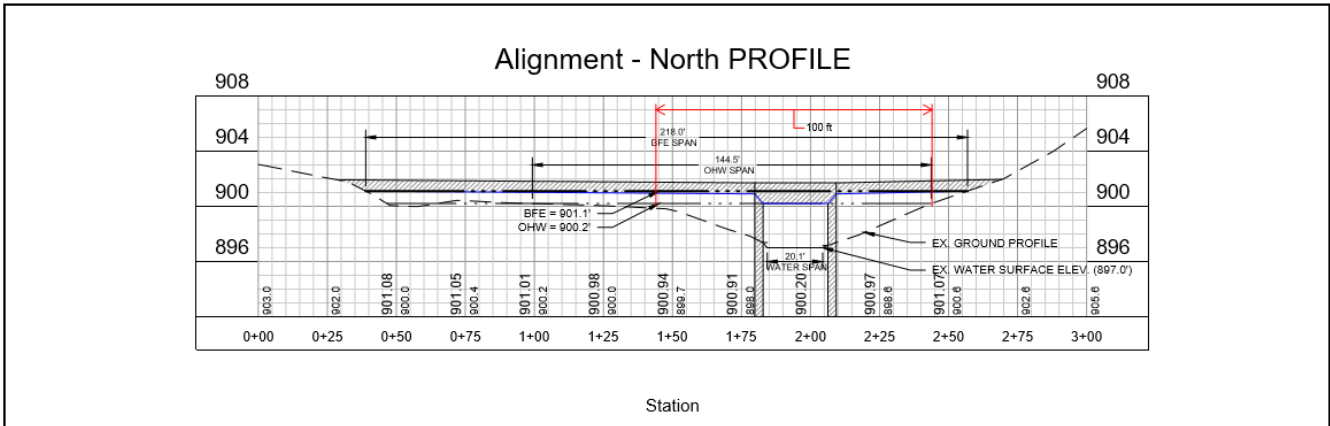
	North	South
Span Length	25	50
Boardwalk Length (OHW)	75	66
Total Length	100	116
Span Cost (Material)	\$ 13,320.00	\$ 35,100.00
Boardwalk Cost (Material)	\$ 39,960.00	\$ 17,582.40
Total Material Cost	\$ 53,280.00	\$ 52,682.40
Install Cost	\$ 53,280.00	\$ 52,682.40
Abutment Cost	\$ 10,500.00	\$ 10,501.00
Total Cost	\$ 117,060.00	\$ 115,865.80
O/C (30%)	\$ 35,118.00	\$ 34,759.74
Total Project Cost	\$ 152,178.00	\$ 150,625.54
	\$302,803.54	

6. MISCELLANEOUS DISCUSSION

- A. MSA to reach out timber bridge manufacture regarding rising bridge to provide 3-foot clearance over OHW
 – Bridge manufacture indicated that raising the bridge would not be an issue.



PROJECT: DRAWING NO: SHEET NO: DATE:	REVISIONS: NO. DATE DESCRIPTION	PROJECT LOCATION: CITY OF LINDBLUM, MINNESOTA		ALLMENS RATT PEDESTRIAN BRIDGES CITY OF LINDBLUM CHISAGO CO., MINNESOTA	AERIAL PLAN	SHEET NO: 06962076 DATE: 01
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TOPOGRAPHIC SURVEY DATE: FEB. 12, 2019		PROJECT NO. _____		DRAWN BY: _____		CHECKED BY: _____		PROJECT NO. 08992076	
PROJECT NAME: _____		DATE: _____		SCALE: _____		SHEET NO. _____		TOTAL SHEETS _____	
CLIENT: _____		DESIGNER: _____		ENGINEER: _____		ALLMENSRATT PEDESTRIAN BRIDGES		AERIAL PLAN	
CITY OF LINDSTROM		CHICAGO CO., MINNESOTA				CHICAGO CO., MINNESOTA		08992076	



TIMBER RECREATION BRIDGES



INTRODUCTION

With a variety of designs to choose from Wheeler can provide a timber bridge to enhance your project. Designed as a field installed kit or fully assembled, these bridges are used for regional hiking/biking/equestrian trails, snowmobile routes, golf courses, single lane residential access, etc.

ENGINEERING

Specifications are developed specific to the project to ensure the bridge meets your needs. All aspects are considered including: application, configuration, geometry, loading, materials, etc. A custom design is then created by our registered Professional Engineers. Wheeler reviews the material options for each component and then selects the appropriate combination of strength, durability and economy. Detailed plans are generated by our staff of drafters. Wheeler can provide sealed plans for projects nationwide.

Typical live loads may include pedestrian, equestrian and maintenance vehicles. Utility dead loads are not uncommon.

FOUNDATION DESIGN

Timber bridge kits are compatible with most foundations. Substructure design may be available. Site and soils information, including grade elevations and soils report with geotechnical engineer recommendations, will be required prior to substructure design and may affect design fee.

Allemansrätt Park Main Entrance Sign- Staff has installed the sign.

US Fish and Wildlife Service-RE Peterson should have been out to improve the wetland on the peninsula.

Prairie Restoration- Prairie Restoration will have a fall buckthorn removal.

Lindeman Bridge-The Bridge over the wetland outlet is complete. Just needs a handrail.

Nature Party - Please put The Nature Party on your calendar, it is Sunday, Sept 22nd from 1-5 pm.

Allemansrätt Volunteer David Appleby-We lost a good volunteer this last week. Dave was cutting trees in Wisconsin and one fell on him. He was unable to recover and passed away this last week. I would like to dedicate the bridge he and his brother built to his memory. It is on the northern loop. I believe we should establish a policy to not allow volunteers to cut standing trees, even when dead or dangerous.

Cabinets for the Pole Shed-Rich and Shari Bachman purchased cabinets from the school district for the pole shed to store the Friends of Allemansrätt tools. The donation is in memory of Roger Lindgren.

Tree Service Work-Last week I had an arborist contact us about providing some free forestry work in Allemansrätt park. I asked about a forest management plan. He will get back with me.

ACTION TO BE CONSIDERED: No action

- Allemansrätt Projects

- Priority

-
- Ladders from lake overlook bench to the bench at top of other ladders
- Kiosk stained
-

- Projects

- Fix door on shed permanently, it's open again
- Wood shed roof/stalls repaired-**Boy Scout Eagle Scout Project, Fall 2019**
- Re deck peninsula bridges
- Cut down dead pines by woodshed
- ~~Build bridge in lowland on North loop, Dave and Ben Appleby August 2019~~
- Check/repair bridge from Norelius house to Cty 20 trail
- Move corn crib, make picnic shelter/table
-

- Possible Eagle Scout Projects

- Corn Crib
- You are here signs
- Bridges

STAFF REPORT

MEETING DATE: **September 9, 2019**

SUBMITTED BY: **Commissioner Bachman**

ITEM: **Spring Swing**

Council Member Dave Waldoch recommended the City cut funding for the Spring Swing. He mentioned the low attendance. What does the Park Commission wish to convey to the Park Commission Liaison Bill Schlumbohm?

ACTION TO BE CONSIDERED:

STAFF REPORT

MEETING DATE: September 9, 2019

SUBMITTED BY: Administrator Olinger

ITEM: KiChiSaga Park / Karl Oskar House

Anything new?

ACTION TO BE CONSIDERED: No action

STAFF REPORT

MEETING DATE: September 9, 2019

SUBMITTED BY: Public Works Park Maintenance Straub

ITEM: Parks Department Report

ACTION TO BE CONSIDERED: No action

8/31/2019		Park Commission Fund (406)	
Balance	8/31/2019	\$38,300	Cash Balance
	Future	\$0	Transfer from General Fund
	Future	\$17,000	Dollars from Franchise Fees for 2019(Gas & Electric)
	Future	<u>\$18,500</u>	LGA to receive in December
		\$73,800	
Projects	Remaining	-\$2,244	Operating (Objects 205,210,315,341,361,433,409,304, 362)
		-\$382	Misc Contingencies
		-\$500	Water Trail Maps
		-\$2,000	Cross Country Trail
		\$0	Pumphouse Park
		-\$5,000	Shores of Forest Ridge Tables & Benches
		-\$562	Swedish Immigrant Signage
		-\$1,925	Memorial Park /Trailhead , etc
		\$0	Tot Lot Improvement
		-\$6,469	Pavilion (Also: Used for Anderson House)
		-\$1,110	Additional Lawn Care Contract
		-\$18,849	Buckthorn Removal /Prairie
		\$0	Transfer High School Trail (Balance in Fund 423)
		-\$8,370	Allemansratt Bridges
		\$0	Transfer Debt Payment (July 2019)
		-\$3,386	Concordia Land
		\$0	Bull Lake Sign
		-\$42	Gravel
		\$0	Transfer for KO Coordinator
		\$0	Transfer for Harmony In Parks Coordinator
		-\$50,839	
Projected Revnue		\$73,800	
Projected Expenditures		<u>-\$50,839</u>	
Projected	Yr End 2019	\$22,961	

Mevissen Family Reuion
William Mevissen
10678 Clementa Ave SW
Montrose MN 55363-8720

August 27th 2019

952-955-1448

Dear City Of Lindstrom

Last Sunday we had our family reunion at you lovely Lions Park next to the City Hall. Everyone agreed that this was the best location we ever had. We have been getting together every year for 65 years. I was two when I went to my first one. (Don't remember much of it, but I guess I was the main attraction). Anyway, just wanted you to know how wonderful your Park and City was and we had a great time and many had said lets have next year here. It is centrally located for almost everyone.

I hope you found everything in order. The play ground was a great hit.



Thanks

William Mevissen
10678 Clementa Ave SW
Montrose MN 55363-8720
952-955-1448

